

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS’ ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, MARCH 15, 2004. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman George N. Brown, Jr.
- Vice Chairman Leon C. Staton
- Commissioner Lee Kyle Allen
- Commissioner Bill Harper
- Commissioner Perry Morris
- Commissioner Johnnie Sampson, Jr.
- Commissioner M. Renée Sisk

STAFF PRESENT:

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Ray H. Moser, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Morris and the Pledge of Allegiance, Commissioner Staton moved to approve minutes of February 19, 2004 regular session, seconded by Commissioner Morris and unanimously carried.

CONSENT AGENDA

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Sheriff

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$13,411.00	101-2001-410-10-04	\$12,240.00
Fund Balance		PT Salaries	
		101-2001-410-11-01	\$937.00
		FICA	
		101-2001-410-11-04	\$234.00
		W/C	
TOTAL	\$13,411.00	TOTAL	\$13,411.00

Justification: To cover salaries of Transport Officers for 60 hours each per pay period through the end of the fiscal year (06-15-04).

Health/Environmental (food/lodging)

101-3101-349-29-00	\$3,895.00	101-3101-420-32-40	\$3,895.00
State Food/Lodging		Other Supplies	
		\$9,644.90 Balance	
		(750.0) Already received from State	

(5,000.00) Budgeted in County line
 \$3,894.90 Left to budget

TOTAL	\$3,895.00	TOTAL	\$3,895.00
-------	------------	-------	------------

Justification: Additional funds to be received from State for a 96% compliance rate.

Health/CVH – 6702

101-6702-369-37-00	\$20,000.00	101-6702-440-25-00	\$2,000.00
CVH-State		Travel Training	
		101-6702-440-27-0	\$10,000.00
		Advertising	
		101-6702-440-32-40	\$5,500.00
		Other Supplies	
		101-6702-440-73-21	\$2,500.00
		Capital 500-4999	
TOTAL	\$20,000.00	TOTAL	\$20,000.00

Justification: Travel will be used to attend several in-state workshops required by CVH. Advertising will be used for Radio Campaign and CARTS advertisement. Capital will be used to purchase computer already discussed with Dennis Holton. Other supplies will purchase items needed for program activities such as supplies needed for meetings to be held at the Health Department.

Health/Immunizations – 5802

101-5802-349-61-00	\$2,259.00	101-5802-440-73-21	\$2,259.00
State/Immunizations		Capital 500-4999	
TOTAL	\$2,259.00	TOTAL	\$2,259.00

Justification: Above request is additional money to be received from the State for Vaccine Storage and Handling Improvements. Per Pete MacAvery, new refrigerator and hook up alarm system to monitor temp control.

Health/Healthy Carolinians

101-6604-336-07-00	\$3,000.00	101-6604-440-40-00	\$3,000.00
Donations/Contributions		Contractual Services	
Harold Bate Foundation		750 Camp Seagull-Sea Fair per child	
		150 CC Board of Education-Bus Serv	
		2,000 YMCA-Staff time	
		<u>100</u> Arapahoe Charter-Bus Transportat	
		3,000	
TOTAL	\$3,000.00	TOTAL	\$3,000.00

Justification: Funds from Bates Foundation to support Water Safety program.

Health/Family Planning – 6400

101-6400-349-12-00	\$6,281.00	101-6400-440-40-00	\$6,281.00
Family Planning-State		Contractual Services	
TOTAL	\$6,281.00	TOTAL	\$6,281.00

Justification: Additional funds from the State to support sterilizations.

Healthy/Lead

101-3140-336-02-00	\$184.00	101-3140-420-32-40	\$184.00
Donation/Misc. Don		Supplies/Other	
TOTAL	\$184.00	TOTAL	\$184.00

Justification: We were able to raise more money than projected. The money will be used to support the Craven County Asthma Coalition and its projects. Most of the money in supplies will be used to purchase “essential environmental interventions” for the homes of children with asthma (vacuum cleaners, HVAC filters, roach bait, mattress and pillow covers, etc.).

Planning

101-4002-349-36-0	\$300.00
NC DEM	
101-00-399-01-0	\$(300.00)
Fund Balance	
TOTAL	\$0.00

Justification: HGMP will pay an additional \$300 in administrative costs resulting in a return to fund balance of \$300. This will cover the cost of County employees working on the project.

Recreation & Parks

101-0000-399-01-00	\$4,673.00	101-8001-460-26-01	\$4,673.00
Fund Balance		Maint. & Repair	
TOTAL	\$4,673.00	TOTAL	\$4,673.00

Justification: Amount needed to reimburse Maint. And Repair account that was depleted due to a bill for lightning damage to the ball field lights. The cost of repair was \$5,476.99 and the insurance reimbursed the County \$804.39. We are requesting the difference-\$4,673.00 be budgeted into our 26-01 account.

General Rural Transportation

101-0000-399-01-00	\$8,747.00	101-7026-450-33-02	\$8,747.00
Fund Balance		Refunds	
TOTAL	\$8,747.00	TOTAL	\$8,747.00

Justification: Budget fund balance to repay the Dept. of Transportation for Jones County funds received by Craven and not expended.

Revenue	\$16,208.00
Expense	\$7,461.15
Refund Due	\$8,746.85

DSS 7291 Mand

101-7291-349-10-00	\$190,773.00	101-7291-450-39-26	\$190,773.00
Day Care Combined		Day Care Combined	
101-7291-349-16-00	\$19,442.00	101-7291-450-39-17	\$19,442.00
Day Care Smart Start		Day Care Smart Start	
TOTAL	\$210,215.00	TOTAL	\$210,215.00

Justification: Additional subsidy funds received from the Division of Child Development, also additional funds received from CCPC for Smart Start. All funds are 100% reimbursed. No County match.

DSS 7291 Mand.

101-7291-349-32-00	\$889.00	101-7291-450-23-03	\$889.00
Energy CIP		CP&L	
TOTAL	\$889.00	TOTAL	\$889.00

Justification: Additional funds received from the State for Carolina Power & Light Project Share. Funds are 100% State, no County match required.

Hazard Mit HMGP 1292-0039

260-4066-348-00-00	\$(253,327.00)	260-4066-430-15-02	\$(8,450.00)
State		Legal	
		260-4066-430-15-10	\$(2,712.00)
		Admin	
		260-4066-430-76-39	\$(242,165.00)
		Acquisition	
260-4069-377-38-00	\$(186,229.00)	260-4069-430-76-23	\$(186,229.00)
FEMA		Demolition	
TOTAL	\$(439,556.00)	TOTAL	\$(439,556.00)

Justification: Close out Hazard Mitigation HMGP 1292-0039.

Cove City Rescue

101-0000-399-01-00	\$15,000.00	101-2830-410-33-20	\$15,000.00
Fund Balance		Grant Match	
TOTAL	\$15,000.00	TOTAL	\$15,000.00

Justification: Grant match for Cove City Rescue to purchase a new ambulance to replace a 1991 Wheeled Coach.

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ALONZO, FERNANDO DOUBLE LISTED WITH ACCT. #48408	2003-0000789	\$40.72
ANDREWS, RONNIE L & SUE BOYD DID NOT OWN 1/1/2003	2003-0091368	\$40.92
ARMSTRONG, GARY NOT LOCATED IN CRAVEN CO 1/1/2003	2003-0001412	\$205.89

BELL, BETTY JEAN CREDIT FOR RECYCLE FOR 2003	2004-009000	\$30.00
BEST, ERIC LARON DID NOT OWN 1/1/2003	2003-0004114	\$140.39
BLANGO, ERNEST & FLOSSIE DOUBLE LISTED ON BUSINESS ACCT.	2003-0004538	\$74.48
BOUGIE, REGINA L REPO. IN 2002 – DID NOT OWN 1/1/03	2003-0005057	\$125.22
BUCKNER, JOHN M INCORRECT SITUS – SHOULD BE PAMLICO COUNTY	2003-0006977	\$15.29
BURROUGHS, MARY M DID NOT OWN 1/1/2003	2003-0007260	\$136.39
CHURCH-HAVELOCK CHURCH OF THE EXEMPT BY GS 105-278.3	2003-0009291	\$385.55
CHURCH-HAVELOCK CHURCH OF THE EXEMPT BY GS 105-278.3	2003-0009292	\$316.02
COMMERCE PARTNERSHIP EXEMPT PROPERTY AS OF 01/01/02	2003-0010285	\$8.58
COWARD, MARJORIE T CORRECTING MAPPING ERROR	2004-0090001	\$107.37
CRAVEN COUNTY FIREMAN’S ASSOC. EXEMPT PER GS 105-278.7	2003-0011311	\$999.94
DANIELS, EDDIE L DOUBLE LISTED ON ACCT #35218	2003-0012143	\$40.98
DANIELS, EDDIE L DOUBLE LISTED ON ACCT #35218	2002-0090982	\$45.30
DANIELS, EDNA MAE DID NOT OWN 1/1/2003	2003-0012144	\$47.68
DANIELS, EDWIN H SR & EDWIN H MILIT ½ VAL EDWIN 03 LES-FL ECC-06/30/09	2003-0012148	\$159.03
FIELDS, JAMES JONES PROPERTY VACANT-NOT LIVABLE	2003-0016356	\$32.88
FOOT ACTION USA LATE PENALTY CHARGED IN ERROR	2003-0017019	\$26.06
GALVIN, CHRISTIAN DID NOT OWN ONE MH AS OF 1-1-2003	2003-0010256	\$43.31
GAYLOR, RANDOLPH HRS CREDIT FOR RECYCLE FOR 2003	2004-0090002	\$38.00
GRANT, JOSEPH H NOT IN CRAVEN CO. 1/1/2003	2003-0020174	\$222.08

HAM, MABLE CREDIT FOR RECYCLE FEE FOR 2003	2004-0090005	\$10.00
HAMILTON, CHARLES GREGORY MH VACANT SINCE 2001	2003-0021375	\$33.12
HARRADEN, EDWIN STANLEY DID NOT OWN 1/1/2001	2001-0021770	\$109.39
HARRADEN, EDWIN STANLEY DID NOT OWN 1/1/2002	2002-0022049	\$96.01
HARRADEN, EDWIN STANLEY DID NOT OWN 1/1/2003	2003-0022164	\$83.95
HARRIS, FRITZ HEIRS CREDIT FOR RECYCLE FEE FOR 2003	2004-0090006	\$46.00
HILL, COLLINS B CREDIT FOR RECYCLE FEE FOR 2003	2004-0090007	\$46.00
JONES, JAMES RICHARD SR & MARY DOUBLE LISTED WITH ACCT #0040057	2003-0027393	\$62.32
KIBLER, DEVIN & NINA MILIT ½ VAL. DEVIN LES-IL ECC-11/29/05	2003-0028405	\$75.71
LABAT, DENIS J MILITARY-HIS NAME ONLY 04 LES-LA ECC-07/15/05	2003-0029364	\$62.58
LASALLE, CARM C & LAURA L MILIT. HIS NAME ONLY (PER WILDLIFE) 04 LES-FL EC-01	2003-0029820	\$372.65
LEHEW, JEFFERY L & AMY E MILIT. BOTH 04 LES-(J) WV (A) PA ECC-07/30/06 09/14/04	2003-0030272	\$30.33
LOCKLEAR, BRENDA SMITH DOUBLE LISTED WITH ACCT #66238	2003-0031049	\$176.42
MCCARTHY, SHAUN A NOT LOCATED IN COUNTY 1///2003	2003-0033063	\$165.18
MILLS, MARVIN C & MARY JO VACANT PROPERTY	2003-0034878	\$32.88
MONROE, BEULAH & ROSA FONVILLE CREDIT FOR RECYCLE FEE FOR 2003	2004-0090010	\$46.00
NATHAN, GEMILENE NATASHA DID NOT OWN 1/1/2003	2003-0036940	\$160.29
NELSON, GENE & JENNIFER NOT LOCATED IN CRAVEN CO. ON 1/1/03	2003-0037089	\$1,009.72
NEW BERN-CITY OF VACANT PROPERTY SINCE 1998	2003-0037369	\$32.88
NEW BERN-CITY OF VACANT PROPERTY IN 2001	2003-0037371	\$32.88

NEW BERN-CITY OF PROPERTY DEMOLISHED IN 2002	2003-0037372	\$32.88
NEW BERN-CITY OF PROPERTY DEMOLISHED IN 2001	2003-0037374	\$32.88
NEW BERN-CITY OF PROPERTY DEMOLISHED IN 2001	2003-0037376	\$32.88
NEW BERN-CITY OF PROPERTY DEMOLISHED IN 2001	2003-0037375	\$32.88
NEW BERN-CITY OF PROPERTY VACANT IN 2001	2003-0037373	\$32.88
REGISTER, WILLIAM C VACANT PROPERTY	2003-0041957	\$32.88
REVCO DISCOUNT DRUG CENTER INC LATE PENALTY CHARGED IN ERROR	2003-0042055	\$87.57
REVCO DISCOUNT DRUG CENTER INC LATE PENALTY CHAGED IN ERROR	2003-0042056	\$6.86
REVCO DISCOUNT DRUG CENTER INC LATE PENALTY CHARGED IN ERROR	2003-0042058	\$11.67
REVCO DISCOUNT DRUG CENTER INC LATE PENALTY CHARGED IN ERROR	2003-0042057	\$35.07
ROBEY, DOUGLAS L DID NOT OWN 1/1/03	2003-0043093	\$55.06
SANDERSON, DELBERT C & BARBARA VACANT PROPERTY	2003-0044333	\$64.00
SMITH, NOAH & JAMIE DOUBLE LISTED ON ACCT #41343	2003-0046592	\$140.27
SWAIN, MARY CREDIT FOR RECYCLE FEE FOR 2003	2004-0090014	\$20.00
TARVER, DONALD E MILITARY-HIS NAME ONLY 04 LES-CA	2003-0048920	\$70.01
TAYLOR, DONALD DISCOVERY-INCORRECT YEAR OF MOBILE HOME	2003-0049012	\$143.63
TAYLOR, STEPHANIE MARIE MOBILE HOME BURNED IN 2000	2002-0048872	\$40.61
TAYLOR, STEPHANIE MARIE MOBILE HOME BURNED IN 2000	2003-0049282	\$59.19
TEXAS STEAKSHOUSE & SALOON LATE PENALTY CHARGED IN ERROR	2003-0049473	\$112.11
TEXAS STEAKHOUSE & SALOON LATE PENALTY CHARGED IN ERROR	2003-0049474	\$5.65

TRIPP, GLENN CORRECTING MAPPING ERROR	2004-0090015	\$228.07
TRIPP, HURLEY L SR CORRECTING MAPPING ERROR	2004-0090016	\$299.84
TRIPP, JESSIE DONALD DWELLING UNIT IS SECOND HOME IN COUNTY	2003-0050749	\$32.88
WALLACE, TONY LEE DID NOT OWN 1/1/2003	2003-0052277	\$184.14
WALSTON, DOUGLAS E PROPERTY VACANT	2003-0052327	\$32.88
WARD, DARRYL DID NOT OWN 1/1/2003	2003-0052451	\$76.37
WARD, LYDIA RENEE WETHERINGTON PROPERTY VACANT	2003-0090177	\$32.88
WARD, LYDIA RENEE WETHERINGTON PROPERTY VACANT	2003-0052523	\$32.88
WARNER, LILLIE RUTH DID NOT OWN 1/1/2003	2003-0052616	\$190.69
WARNER, LILLIE RUTH MOBILE HOME REPO IN 2002	2002-0091136	\$3.08
WHITE, ELIZABETH SHENAE DID NOT OWN 1/1/2003	2003-0054184	\$190.09

74 – CREDIT MEMO (S) \$8,319.17

Refunds

BECTON, SARAH V CREDIT FOR SCE FOR 2003	2003-0003445	\$158.45
HAMILTON, CHARLES GREGORY VALUE ADJUST. (JUNK CONDITION)	2003-0021375	\$88.56
INNAMORATO, JAMES & PATRICIA CORRECTING VALUE BASED ON YEAR OF PROPERTY	2003-0025569	\$32.27
INNAMORATO, JAMES & PATRICIA CORRECTING VALUE BASED ON YEAR OF PROPERTY	2002-0025364	\$41.15
INNAMORATO, JAMES & PATRICIA CORRECTING VALUE BASED ON YEAR OF PROPERTY	2001-0025036	\$48.27
INNAMORATO, JAMES & PATRICIA CORRECTING VALUE BASED ON YEAR OF PROPERTY	2000-0024852	\$54.04
INNAMORATO, JAMES & PATRICIA CORRECTING VALUE BASED ON YEAR OF PROPERTY	1999-0090395	\$60.38
TAYLOR, STEPHANIE MARIE DID NOT OWN 1/1/2001	2001-0048037	\$74.37

TAYLOR, STEPHANIE MARIE MOBILE HOME BURNED IN 2000	2002-0048872	\$26.08
---	--------------	---------

WARD, DARRYL DID NOT OWN 1/1/2002	2002-0091064	\$80.27
--------------------------------------	--------------	---------

10 – REFUND (S) \$663.84

CARTS Request to Set Public Hearing

The Board was requested to set a public hearing for 7:30 p.m. on April 5, 2004 to receive public input on the submission of this year’s ROAP (Rural Operating Assistance Program) Grant. Commissioner Sampson moved to set a public hearing for 7:30 p.m. on April 5, 2004, as requested, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Planning Request to Set Public Hearing

The Planning Department requested that the Board set a public hearing on April 5, 2004 at 7:30 p.m. to receive input from citizens regarding the completed and proposed activities for the Concentrated Needs Project. Commissioner Samspon moved to set a public hearing on April 5, 2004 at 7:30 p.m., as requested, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Military Family of the Quarter Resolution

The Board was requested to adopt the following resolution recognizing the family of MSgt. Steven Post as the Military Family of the Quarter. Commissioner Staton attended the luncheon on March 11th to represent the County and to congratulate the family. Commissioner Sampson moved for adoption of the following resolution, seconded by Commissioner Morris and unanimously carried in a roll call vote.

**RESOLUTION
RECOGNIZING THE FAMILY OF
MASTER SERGEANT STEVEN C. POST
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Master Sergeant Steven C. Post, his wife, Maria, and their sons, Dylan and T.J., through their involvement in squadron life, church life, and the community, reflect exemplary family values; and

WHEREAS, Master Sergeant Post serves as Maintenance Chief for VMR-1, where he dedicates numerous hours in support of the squadron’s success, exhibiting natural leadership ability; and

WHEREAS, he is also involved in mentoring members of his squadron, and regularly makes time to assist junior Marines and officers alike, contributing much of his personal time to the squadron; and

WHEREAS, MSgt. Post is an active participant in community events, as a lector at Annunciation Catholic Church, as an assistant coach for Havelock Pop Warner football league, where his son Dylan plays, and as an avid supporter of the arts, particularly the Havelock High School Band, where his son T.J. plays the trumpet; and

WHEREAS, his wife Maria, in addition to being employed full time, is an active participant in her parish community, assisting other families, and has been the catalyst for revitalizing the squadron enlisted spouses club.

NOW, THEREFORE, BE IT RESOLVED by the Craven County Board of Commissioners that the family of Master Sergeant Steven C. Post be commended for their seemingly boundless energy, outstanding achievements in their endeavors, and contributions to the community.

BE IT FURTHER RESOLVED that the Post family be congratulated for having been selected as Military Family of the Quarter.

Adopted this 15th day of March, 2004.

Stan Berry-Hicks Road Resolution

Residents of the James City area made a request to the Board to adopt the following resolution for the upgrading of Stan Berry-Hicks road to make it eligible for addition to the state's system. There are costs, however, that involve relocation of utility lines and the community has secured assistance from the Department of Transportation and the City of New Bern to accomplish this. They have requested that the County endorse their effort to receive the balance of funds needed from the legislative delegation. Senator Scott Thomas has indicated that funds may be available to assist this project, but required that the Board of Commissioners go on record for endorsing the request. Commissioner Samspon moved for adoption of the following resolution endorsing the community's efforts to receive the balance of funds needed from the legislative delegation, seconded by Commissioner Morris and unanimously carried in a roll call vote.

**RESOLUTION
SUPPORTING REQUEST TO FUND
IMPROVEMENTS TO STAN BERRY-HICKS ROAD**

WHEREAS, Stan Berry-Hicks road, off SR 1144 in Craven County, must be upgraded in order to meet an acceptable standard for state maintenance; and

WHEREAS, improvements necessitate the relocation of utility lines; and

WHEREAS, the North Carolina Department of Transportation has committed \$10,000 toward the total project cost of \$13,970, and the City of New Bern has reduced its cost of relocating the utility lines.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners petitions its legislative delegation to identify and designate funds to cover the remaining \$3,970 of the project costs.

Adopted this 15th day of March, 2004.

Proclamation for Week of the Young Child

The Craven County Partnership for Children requested that the Board adopt the following proclamation recognizing April 18th –24th as the Week of the Young Child. Commissioner Sampson moved to adopt the following resolution recognizing April 18th – 24th as the Week of the Young Child, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Whereas, the Craven County Partnership for Children and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child, April 18-April 24; and

Whereas, by calling attention to the need for high-quality early childhood services for all children and families within our community, these groups hope to improve the quality and availability of such services; and

Whereas, the future of our community depends on the quality of the early childhood experiences provided to young children today; and

Whereas, high-quality early childhood services represent a worthy commitment to our children's future.

NOW, THEREFORE, THE CRAVEN COUNTY BOARD OF COMMISSIONERS HEREBY PROCLAIMS: April 18 through April 24 will be observed as The Week of the Young Child in Craven County, North Carolina and all citizens are urged to recognize and support the needs of children in our community.

Adopted this 15th day of March, 2004.

Health Department Position Reclassification Request

Health Director, Wanda Sandelé, made a request to the Board for reclassification of a PHN II position to LPN II position. This position is currently vacant and was largely used for Diabetes Education. The nurse in this position taught diabetic patients referred by their private physicians how to monitor their blood sugar and give themselves insulin. The Health Department does not receive any funding or reimbursement for this process. Commissioner Sampson moved to reclassify the PHN II position at a grade 70, step 2 with a salary of \$38,339 to an LPN II position at a grade 60, step 2 with a salary of \$23,989, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Request for Contract Administration Amendment for the FY 02 CDBG Concentrated Needs Project

Holland Consulting Planners has requested that the Board of Commissioners approve a \$9,000 increase to their current contract for administration of the County's FY 02 CDBG project. No County funds are needed for this contract amendment. Commissioner Sampson moved to approve a \$9,000 increase to the current contract for administration of the County's FY 02 CDBG project, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Subdivision for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivision for the Board's approval. Commissioner Sampson moved for approval of the subdivision, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Cool Springs Landing: The property, owned by Charles Q. Hartley and surveyed by Kendall Gaskins, is located within Twp 2 off of SR 1435 (Cool Springs Road). The subdivision contains 7 lots on 5.56 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Resolution Designating Agent for HMGP Funds

A request was made for adoption of the following resolution designating George N. Brown, Jr., Chairman of the Craven County Board of Commissioners, as the County's Agent when dealing with Hazard Mitigation Grant Program (HMGP) funds to facilitate the rapid reimbursement of HMGP funds to the County after they have been expended in Hazard Mitigation Plan development. This designation was requested due to a change in Chairmanship. Commissioner Sampson moved for adoption of the following resolution designating George N. Brown, Jr. as the County's Agent when dealing with Hazard

Mitigation Grant Program (HMGP) funds, seconded by Commissioner Morris and unanimously carried in a roll call vote.

BE IT RESOLVED BY the Board of County Commissioners of Craven County that George N. Brown, Jr., Chairman, is hereby authorized to execute for an on behalf of Craven County, North Carolina, a public entity established under the laws of the State of North Carolina, this application and to file it in the appropriate State office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 93rd Congress) or otherwise available from the President's Disaster Relief Fund.

THAT Craven County, North Carolina, a public entity established under the laws of the State of North Carolina, hereby authorizes its agent to provide to the State and to the Federal Emergency Management Agency (FEMA) for all matters pertaining to such Federal disaster assistance the assurance and agreements printed on the reverse side hereof.

Passed and approved on this 15th day of March, 2004.

STRUCTURED DAY REPORTING CENTER PRESENTATION

New Bern Alderman Barbara Lee, Program Director for the Structured Day Reporting Center, provided an update on the program. She reminded the Board that the County had allocated funds for the teacher who serves on their staff through the Craven County Schools. She stated that most participants in the program are short-term suspension from the public high schools and most are adjudicated. The capacity for the program is ten and it serves eight to ten participants each day on average.

COVE CITY RESCUE SQUAD REQUEST

The Cove City Rescue Squad made a request that the Commissioners consider matching the grant awarded by the Department of Insurance for \$15,000. This grant is to replace an ambulance that was scheduled to be replaced this year as outlined in the 2004 budget. Commissioner Allen moved to approve the request to match the grant awarded by the Department of Insurance for \$15,000, seconded by Commissioner Harper and unanimously carried in a roll call vote.

REQUEST FOR BRIDGE NAMING

Daniel Clark, a retired New Bern Police Officer who is involved in advocacy of law enforcement affairs, requested that the Board consider naming a bridge or underpass in Craven County in honor of officers killed in the line of duty. He did not recommend which bridges or overpasses be considered. Commissioner Morris expressed that he was in favor of the request if an appropriate secondary bridge or overpass can be identified.

HEALTHY CAROLINIANS REPORT

Thersa Ellen of the Craven County Health Department presented the results of the Community Survey and distributed a mini survey to the Board of Commissioners relative to the most pressing health issues in this community. She responded to an earlier inquiry from Commissioner Allen that the teen maternity caseload in the Craven County Health Department is currently twelve.

APPOINTMENTS

Criminal Justice Advisory Committee

The Board was asked to ratify appointments approved at its February 19, 2004 meeting. Commissioner Sisk moved to ratify the appointments of Judy Cox, Jeffrey Croom,

Lexanne Huffman, Vicky McDaniel and Caroline Tinsley, seconded by Commissioner Morris and unanimously carried.

Eastern Carolina Workforce Development Board

The Board received a resignation letter from the Workforce Development Board tendered by Mr. Steve Hicks. Commissioner Sisk moved to defer this appointment until the Board's next meeting, seconded by Commissioner Sampson and unanimously carried.

COUNTY MANAGER'S REPORT

Board of Education Request

The Board considered a request from the Board of Education to deed back the property, which is the site of the Gurganus Elementary School, to the Board of Education. County Manager, Harold Blizzard, explained that the school is located on a 34.7 acre site, with an adjoining 23 acre parcel which was acquired at the same time for use as a Craven Community College Havelock Campus. This adjacent site was later rejected in favor of another site. Mr. Blizzard recommended that the Board consider deeding back only the 34 acres where the school is sited, plus an additional easement on the west side of the property, and that the County retain the adjacent 23 acre parcel for future disposition. Commissioner Morris recommended retaining a fifty foot easement on the back property line for potential commercial use. Commissioner Staton moved to approve the recommendation and to instruct the County Manager and County Attorney in the creation of documents for the conveyance of 34 acres and the reservation of easements for County use. Commissioner Sampson seconded the motion, which carried unanimously in a roll call vote.

Joint Meeting Dates

Mr. Blizzard advised the Board that the agreed upon date for the joint meeting between the Craven County Board of Commissioners and the New Bern Board of Aldermen would be on Thursday, April 8th at 7:00 p.m. at the Sheraton. He also advised the Board that the meeting of the Board of Commissioners and the Board of Education has been scheduled for Thursday, April 22nd at 3:00 p.m. in the Commissioners' Meeting Room.

Cooperative Extension Service Update

Mr. Blizzard reminded the Board that the Cooperative Extension Service was prepared to present a program update to the Board immediately following the Commissioners' meeting at the Agriculture Service Building.

At 9:30 a.m. the Board was declared in recess.

At 9:50 a.m. the Board reconvened in regular session.

PLANNING DEPARTMENT MATTERS

Update on Hazard Mitigation Plan

Patrick Young of Holland Consulting Planners conducted a presentation regarding the status of Craven County's Multi-Jurisdictional Hazard Mitigation Plan update. He projected that a request for adoption would be in order by June of 2004 after the Board has had ample time to study the plan. He advised the Board that the final approval by FEMA would be sought by November 2004.

Request to Enter into Professional Services Contract with Holland Consulting Planners

The Planning Department requested approval to enter into a professional services contract with Holland Consulting Planners (HCP) to oversee and coordinate

implementation of the Hazard Mitigation Plan required tasks. Patrick Young of Holland Consulting Planners outlined the options concerning financial participation and associated costs of the plan update. The Board was asked to consider two options. The first option would be for the County to fund the plan update fully, or secondly, to pro-rate its share and seek participation by the Craven County municipalities. The cost for a not-to-exceed administration contract solely for the County is \$12,000, or \$18,000 to include all eight municipalities. Mr. Young informed the Board that the contract would be for implementation activities for a period of one year. The contract would be reassessed for subsequent years. Planning Director, Don Baumgardner, recommended that the Board not consider forgoing consulting services for compliance implementation and updates due to the strain it would place on County planning staff to provide these services. Commissioner Brown expressed the opinion that it would be wise for the County to include the municipalities in the contract.

Update on Situs of Proposed Zoning Expansion Near MCAS Cherry Point

Planning Director, Don Baumgardner, made a presentation illustrating the proposed zoning expansion near the MCAS Cherry Point. He advised the Board that he and staff had met with area citizens who are affected by the zoning expansion and who had an opportunity to express their concerns. He stated that the compensation issue for accident potential areas was chief among the citizens concerns and stated that there seems to be confusion among citizens between the current proposal and a previous arrangement. He also explained that the two instances are quite different. The Board was advised that in order to proceed a public hearing would need to be scheduled to hear comments from the public. Commissioner Morris moved to set the public hearing for 7:30 p.m. on April 5, 2004, seconded by Commissioner Staton and unanimously carried.

SHERIFF'S DEPARTMENT MATTERS

Sheriff Jerry Monette requested that the Board allocate additional funding to support part-time mental health transport positions until the end of the fiscal year. An allocation in the amount of \$13,411 was requested for the two positions. Commissioner Sisk moved to approve the request and allocate \$13,411 from fund balance to fund the two part-time positions, seconded by Commissioner Staton and unanimously carried in a roll call vote.

COMMISSIONERS' REPORTS

Commissioner Harper commented on a complaint received from a citizen concerning assistance at the convenience centers and encouraged staff to assist people who need help, if possible, when unloading at the convenience centers throughout the County.

Commissioner Sampson cited New Bern for improvements being made in the Duffyfield area. He reported that 500 trees had been provided by the City for planting in the Duffyfield community and commented on efforts to increase the statutory distance prohibiting alcohol sales in relationship to schools and churches.

Commissioner Sisk announced that April 18-24 is the Week of the Young Child, which is designated to highlight the need for quality education services to children under the age of five.

Commissioner Staton reported that a letter had been sent by the County Manager to local law enforcement regarding speeding problems in Township 5, but no results had been observed since this correspondence. He expressed frustration as to how this problem can be addressed.

Commissioner Morris cited a recent article in the *Sun Journal* relative to CARTS service. He stated that the article demonstrates that there are misconceptions in the public concerning what level of service is expected. He highlighted informative sessions that he attended concerning internet sales tax and federal funding for homeland security at the recently held NACo legislative briefing in Washington.

Commissioner Allen requested that the County reconsider the collection of tax bills less than \$5.00. He asked that County staff be allowed to research the matter to determine what is the break even point for amounts to collect. The manager was authorized to conduct this research. Commissioner Allen also reported that the Model State Public Law Act document was completed. State legislatures are expected to be lobbied for the purpose of modernizing the laws in all States utilizing the model that was developed.

Commissioner Brown shared a letter from Senator Scott Thomas in response to the County's resolution concerning stricter penalties for methamphetamine production and distribution.

At 11:15 a.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman George N. Brown, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board